

Meeting Minutes
SOUTH DAKOTA BOARD OF BARBER EXAMINERS

September 8, 2022
Meeting held via Microsoft Teams

President Fox called the meeting to order at 10:03 a.m. CDT.

McGuire read the roll and a quorum was established.

Members Present: James McGuire
Kristy Wright
Jesse Fox
Jennifer Bunkers

Members Absent: NA

Others Present: Bradi Stampe, Executive Director
Jerry McCabe, Staff Attorney

McGuire made a motion to approve the August 1, 2022, meeting minutes. Fox seconded the motion. **MOTION PASSED.**

Stampe reported that as of August 31, 2022, the cash center balance was \$38,412.49.

During the June 30 meeting, McGuire inquired how many new licenses the office has issued since the beginning of the year. Stampe reported that we have issued roughly 24 new licenses.

The Board discussed some potential rule changes/updates that they would like to see. Stampe will begin to work on those.

There was no public comment.

The Board briefly discussed the exam calendar. The original September exam is tentatively rescheduled for October 24.

Election of officers.

McGuire made a motion to re-elect Jesse Fox as President. Wright seconded the motion. **MOTION PASSED.**

Fox made a motion to re-elect McGuire as Secretary-Treasurer. Wright seconded the motion. **MOTION PASSED.**

McGuire made a motion to adjourn. Bunkers seconded the motion. **MOTION PASSED.**

The meeting adjourned at 10:27 a.m. CDT.

BUDGET UNIT 1032

CENTER NAME BOARD OF BARBER EXAMINERS - INFO

COMP	ORIGINAL APPROPRIATION	APPROPRIATION TRANSFERS	YEAR-TO-DATE COMMITMENTS	YEAR-TO-DATE ENCUMBRANCES	EXPENDITURES MONTHLY	YEAR-TO-DATE	AVAILABLE APPROPRIATIONS	CASH BALANCE
6503-I	26,772.00	0.00	0.00	7,239.80	21,525.82	1,993.62-	25,277.49	
BUDGETED TOT	26,772.00	0.00	0.00	7,239.80	21,525.82	1,993.62-		
ALL COMP TOT	26,772.00	0.00	0.00	7,239.80	21,525.82	1,993.62-		

TOTAL BUDGETED:

OBJECT OF EXPENDITURE	AMOUNT BUDGETED	COMMITMENTS YEAR-TO-DATE	ENCUMBRANCES YEAR-TO-DATE	EXPENDITURES MONTHLY	YEAR-TO-DATE	BUDGET AVAILABLE	PCT AVL
5101 EMPLOYEE SALARIES	13,607.00	0.00	0.00	361.83	10,705.88	2,901.12	21.3
5102 EMPLOYEE BENEFITS	3,473.00	0.00	0.00	110.35	3,198.27	274.73	7.9
5203 TRAVEL	2,703.00	0.00	0.00	0.00	2,725.53	22.53-	0.0
5204 CONTRACTUAL SVCS	6,569.00	0.00	7,239.80	0.00	3,605.40	4,276.20-	0.0
5205 SUPPLIES & MATRLS	420.00	0.00	0.00	37.70	885.74	465.74-	0.0
5207 CAPITAL OUTLAY	0.00	0.00	0.00	0.00	405.00	405.00-	0.0
TOTALS	26,772.00	0.00	7,239.80	509.88	21,525.82	1,993.62-	0.0

BREAKOUT BY COMPANY:

COMPANY 6503-I PROFESSIONAL & LICENSING BOARDS

OBJECT OF EXPENDITURE	AMOUNT BUDGETED	COMMITMENTS YEAR-TO-DATE	ENCUMBRANCES YEAR-TO-DATE	EXPENDITURES MONTHLY	YEAR-TO-DATE	BUDGET AVAILABLE	PCT AVL
5101000 EMPLOYEE SALARIES	13,607.00	0.00	0.00	361.83	10,705.88	2,901.12	21.3
5102000 EMPLOYEE BENEFITS	3,473.00	0.00	0.00	110.35	3,198.27	274.73	7.9
5203000 TRAVEL	2,703.00	0.00	0.00	0.00	2,725.53	22.53-	0.0
5204000 CONTRACTUAL SVCS	6,569.00	0.00	7,239.80	0.00	3,605.40	4,276.20-	0.0
5205000 SUPPLIES & MATRLS	420.00	0.00	0.00	37.70	885.74	465.74-	0.0
5207000 CAPITAL OUTLAY	0.00	0.00	0.00	0.00	405.00	405.00-	0.0
PS SUBTOTALS	17,080.00	0.00	0.00	472.18	13,904.15	3,175.85	18.6
OE SUBTOTALS	9,692.00	0.00	7,239.80	37.70	7,621.67	5,169.47-	0.0
COMPANY 6503-I TOT	26,772.00	0.00	7,239.80	509.88	21,525.82	1,993.62-	0.0

SOUTH DAKOTA BOARD OF BARBER EXAMINERS

EXECUTIVE DIRECTOR'S REPORT

April 26, 2023

South Dakota State Board Examinations:

The State Board Examinations, previously scheduled for March 13, 2023, have been postponed due to personnel changes and technical difficulties with the Board's SMT testing platform. Applicants were given notice nine days prior to the scheduled examination.

The Board office has recently regained access to the testing platform and will shortly begin the process of rescheduling the examination with previously registered applicants. The Board office will provide applicants with at least two week's notice of the rescheduled examination to allow applicants to make the necessary arrangements for the examination.

Personnel Updates:

The Commission office has hired Lynda Fratzke for the role of Program Assistant. Lynda comes to the Board with over 17 years of licensing experience in State government.

2023 CALENDAR

BOARD OF BARBER EXAMINERS State Board Examinations & Regular Commission Meetings

March	13	Monday	State Board Practical Exams	Rapid City
March	17	Thursday	State Board Theory Exams	Pierre
April	26	Wednesday	Board Meeting (video conference)	9:00 am CT
June	19	Monday	State Board Practical Exams	Rapid City
June	22	Thursday	State Board Theory Exams	Pierre
August	16	Wednesday	Board Meeting (video conference)	10:00 am CT
September	18	Monday	State Board Practical Exams	Rapid City
September	22	Thursday	State Board Theory Exams	Pierre
December	04	Monday	State Board Practical Exams	Rapid City
December	07	Thursday	State Board Theory Exams	Pierre
December	20	Wednesday	Board Meeting (video conference)	9:00 am CT

Note: Calendar is subject to change throughout the year